



ACTION

MINUTES
Of the
Finance & Administration Committee
Community Services Committee
Operations Committee
Of Council

Held Tuesday, May 22, 2007
City Council Chambers
4:00 p.m.

.....

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwater
Councillor D. McCann
Councillor R. McMillan
Councillor A. Poirier
Councillor C. Van Walleggem
B. Preisntanz, CAO
J. McMillin, City Clerk
B. Reynard, Community Services Manager

A. PUBLIC INFORMATION NOTICES

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. CONFIRMATION OF MINUTES

Moved by A. Poirier, Seconded by C. Drinkwater, and Carried:
THAT the Minutes from the last regular and closed Finance & Administration
Committee Meeting held May 7, 2007 be confirmed as written.

D. REPORTS:-

1. Addendum to Funding Agreement – OSTAR

RECOMMENDATION:

THAT Council give three readings to a by-law designating the signing officers and authorizing the execution of the Addendum to the Funding Agreement under Round 1 of the OSTAR Infrastructure Program.

Recommendation approved (resolution and by-law).

JMcMillin

2. Clawback Rates – 2007

RECOMMENDATION:

THAT Council give three readings to By-law #62-2007 being a by-law to

establish the clawback rates for certain property classes within the Corporation of the City of Kenora for 2007.

Recommendation approved (resolution and by-law).

JMcMillin

3. Community Police Partnership Program – Agreement

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an agreement between the Minister of Public Safety and Security, the City of Kenora and the Kenora Police Services Board for the Community Policing Partnerships (CPP) Program and the CPP Criminal Intelligence Initiative.

Recommendation approved (resolution and by-law).

JMcMillin

Bill P. to clarify the status of the agreement with the Ministry in the event there is a change with respect to the policing costing.

Bill P.

4. Keewatin Library Building

RECOMMENDATION:

THAT Council of the City of Kenora hereby defer any decision with respect to declaring the former Keewatin Town Hall building to be surplus until such time as the Kenora Library Board advises on the status of the Keewatin branch.

Discussion:

Councillor McMillan advised he is supportive of this recommendation as there is a small community committee that has been formed with a Terms of Reference and they are looking at options to keep the Keewatin Library operating in its existing building.

In referring to the 'status' mentioned in the above recommendation, Mayor Compton suggested there be an end date imposed such as December 31, 2007.

Councillor Poirier questioned what status means as it is not clearly stated, i.e. status of the building, status of the budget funds, etc. He further mentioned he was recently advised that apparently there is mold in the Keewatin Library building, and questioned how much will this building cost the City if it continues to operate and where would these dollars come from for the necessary repairs. Reference was made to the building report attached to Bill's report.

Councillor Drinkwalter advised she agrees with the deadline date of December 31 and asked why the building is surplus? Councillor McMillan explained that this building is one of the many buildings the City owns that is within our surplus list and beyond that he has no further information. It was confirmed we are not insinuating the building is unhealthy.

AMENDED RECOMMENDATION:

THAT Council of the City of Kenora hereby defer any decision with respect to declaring the former Keewatin Town Hall building to be surplus *until such time as the library board advises of the viability of continuing with a library*

at that location, but not later than December 31, 2007.

Recommendation approved as amended.

JMcMillin

Letters from Satan & the D-Men & Keewatin Group- Library

The Clerk will advise the above groups of the decision that will be going forward to Council on May 28.

JMcMillin

5. Receipt of Petition regarding Keewatin Library/Seniors Drop-in RECOMMENDATION:

THAT the Petition received at Council's May 14 meeting from summer residents, cottagers and visitors to the Kenora area protesting the proposed closure of the Keewatin Library and Seniors' Drop-In Centre, be received and referred to the Kenora Public Library Board for their information and review.

Recommendation approved.

JMcMillin

Councillor Poirier questioned if answers/responses have been provided to the group's that made presentations at recent Council meetings and Councillor McMillan indicated that to his knowledge everything has been provided that was requested.

Mayor Compton believes that many of these questions should be posed to the Library Board rather than Council now that the budget has been passed and the matter now rests with the Library Board. It was noted that Maureen Wasacase is representing the Board at the table with these meetings while Mil Davis is Co-Chair of the Working Community Committee.

6. Bourinot's Rules of Order – Tabling & Debating Motions

A discussion ensued on the procedures for dealing with 'tabled' and 'referred' motions. It was explained that if a motion is tabled it has to be discussed/handled at the Council level, however if a motion is tabled for the purpose of referring it to a Committee/Department for more information or clarification, then it can be discussed further at that level.

It was also confirmed our current Procedural By-law cites the "Bourinot's Rules of Order" as the default for Parliamentary Procedures and it was suggested we should look at following the 'King & Kerr' version.

The Clerk noted these are items that will be diarized for the new Procedural By-law when it comes forward for review, and specifically the matters pertaining to tabled and referred motions will be set out.

Diarize for time being.

JMcMillin

7. Deputations – Review of Process

Councillor McCann expressed concern on the way in which our current Deputations are dealt with at the Council level and that the public should only be speaking to a particular item on the Council Agenda when they give their Deputation. He further explained that we are working from the top

down rather than starting at the Committee level where Deputations should be heard first and where and when applicable the matter referred to Council.

It was agreed by Committee that rather than making the suggested changes at this time, that we amend the Deputation Request Form to include that persons may attend any Standing Committee meeting for a Deputation to discuss something specific with the Committee.

Councillor Poirier expressed concern that Council doesn't necessarily have to deal with each and every matter that the public comes forward with and that they should be encouraged to contact the appropriate Department prior to coming to Council and only if they are not satisfied with the result should they come before Council/Committee.

Committee agreed to leave the process status-quo, with the exception of the Clerk revising the Deputation Request Form.

JMcMillin

8. Reminder – May 28 @ 4:40 p.m. – Zoning Meeting (Scheurmann) Information only.

Council

9. N.O.M.A. Special Projects Fund Levy (\$2,012.10)

Committee discussed the recently tabled motion regarding this matter.

Councillor McMillan suggested rather than re-introducing the same motion at next week's meeting and defeating it, that the motion state that we refuse to pay it and that it set out the reasons why.

Original Motion

THAT approval be hereby given for payment of the Special Projects Fund Levy to N.O.M.A. in the amount of \$2,012.10.

May 14 Tabled Motion

THAT Motion #12 on tonight's agenda with respect to payment of a special levy to N.O.M.A. be hereby tabled and referred back to the Finance & Administration Committee pending further information from N.O.M.A.

PROPOSED RECOMMENDATION:

THAT Council of the City of Kenora hereby refuses payment of the Special Projects Fund Levy to N.O.M.A. in the amount of \$2,012.10 until such time as we receive information satisfactory to the City that the First Nations are included.

Committee agreed that Councillor McMillan work with the Clerk in formulating the revised recommendation.

JMcMillin/
Councillor
McMillan

ITEMS ON HOLD:

- The Rat Portage
- Old Fort Island – Transfer By-law/MOU2

OTHER BUSINESS

Participation of K. Brown on Municipal Reference Group

RECOMMENDATION:

THAT authorization be hereby given for Karen Brown, Manager of Finance & Administration to participate, on an ongoing basis, on the provincially-invited Municipal Reference Group to work with the Ministry of Finance on implementing the 2007 Ontario Budget announcements that relate to property taxes and associated issues; and further

THAT approval be given for the travel costs, if any, to be borne by the City of Kenora.

Recommendation approved.

JMcMillin

Request for Special Occasions Permit – “Steak, Suds & Spuds”

RECOMMENDATION:

“THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to the Kenora Kinsmen Club for events taking place at the Harbourfront in conjunction with Canada Safeway’s “Steak, Suds & Spuds Night”, as noted below: -

Saturday, June 2 between the hours of 5:30 p.m. and 12:00 a.m.; and

THAT the City of Kenora hereby designates this event as a Community Festival in and for the City of Kenora; and further

THAT the Kenora Kinsmen Club be provided with a copy of the Municipal Alcohol Policy by the Special Events Coordinator for completion prior to the above event.”

Recommendation approved.

JMcMillin

Dr. Kroeker – Society of Rural Physicians of Ontario

Councillor McMillan requested the City provide a letter of support, by way of a resolution, to the Society of Rural Physicians of Ontario with respect to Kenora being dropped from the funding program and that 134 other communities in Southern Ontario have been placed on the list.

Committee concurred that a motion be introduced at the May 28 Council meeting for this purpose.

JMcMillin

NEXT MEETING

- Monday, June 4, 2007.



COMMUNITY SERVICES COMMITTEE MINUTES

At 4:45 p.m.

A. PUBLIC INFORMATION NOTICES

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by C. Drinkwater, and Carried:
THAT the Minutes from the last regular and closed Community Services
Committee Meeting held May 7, 2007 be confirmed as written.

D. REPORTS:-

1. Heating project for Museum Annex

RECOMMENDATION:

THAT following quotations for the Museum Annex Heating Project be
received: -

AK & Company - \$72,350.00

Energy Tech Services - \$75,048.00

Parkland Plumbing - \$65,195.20

KC Refrigeration - \$55,840.08; and further

THAT the quotation from KC Refrigeration in the amount (of the reduced
price) \$54,708.00 be hereby accepted.

Recommendation approved.

JMcMillin

2. Coney Island South Boardwalk Removal

RECOMMENDATION:

THAT Council hereby approves the removal of the South Board Walk at
Coney Island from private property.

Discussion:

It was explained this recommendation is subsequent to the defeated
motion from May 14. Access and liability concerns were expressed as there
is a bridge area within the boardwalk area so that if dollars are put into it
then we would have to post the appropriate signs that it is as a public
walkway. It was discussed that only part of the boardwalk be replaced for
half the price and it was questioned if we should get clarification from our
Solicitor on this matter.

**The above recommendation was approved that we remove the
subject boardwalk.**

JMcMillin

3. Recreation Centre Review Report

Barry Reynard briefly reviewed the basis for the report and Bill explained

that he has not totally reviewed it but that any questions could be made through his office. Further Bill thought there should be a 'snapshot' provided to Council on where we're at; where we're going and what does the future hold as he does not really see that set out in the report.

In response to a question from Councillor Drinkwater, Barry advised that most of the minor deficiencies have been addressed and completed as mentioned in the report.

It was noted this item will remain on hold and that there will be a plan coming forward with recommendations on the report.

HOLD

4. Agreement with Aulneau – 2007 Season

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of a Wharf Management Agreement with Aulneau Marketing & Consulting, Inc. for the 2007 season.

Recommendation approved (resolution and by-law).

JMcMillin

5. Mike Richards Recognition

Committee agreed that this item be placed on the May 28 Council Agenda for a presentation to Mike Richards.

JMcMillin

Councillor Van Wallegem will make the presentation on behalf of the City in conjunction with Mayor Compton and it was suggested a summer membership pass for the Recreation Centre along with a "Honourary Certificate" from the Recreation Centre be presented.

**Barry
Reynard**

Councillor Van Wallegem will extend the invitation to Mike to attend the meeting on Monday, May 28.

**Councillor
Van Wallegem**

NEXT MEETING

- **Monday, June 4, 2007.**



OPERATIONS COMMITTEE MINUTES

At 5:35 p.m.

A. PUBLIC INFORMATION NOTICES

N/A

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. CONFIRMATION OF MINUTES

Moved by C. Van Wallegem, Seconded by C. Drinkwalter & Carried:
THAT the Minutes from the last regular Operations Committee Meeting held
May 7, 2007 be confirmed as written.

D. REPORTS

WATER & SEWER

1. Tank Truck Water Delivery Policy Amendment

RECOMMENDATION:

THAT the following amendment to Procedure #3 of the Tank Truck Water Delivery Policy No. OP-2-1, to allow rate changes to comply with Schedule "D" to By-law No. 33-2002 being a by-law to establish water and sewer rates, be hereby accepted.

Delete:

"All orders must be placed before 8 a.m. on the day of requested delivery. Orders received after 8 a.m. requesting delivery for the same day shall be charged at the overtime rate of \$125.00."

Replace:

"All orders must be placed before 8 a.m. on the day of requested delivery. Orders received after 8 a.m. for the same day delivery or on a non working day shall be charged at the flat rate as per Schedule "D" of By-law No. 168-2004."

Recommendation approved.

2. Invitation to MOE Consultation session on Financial Plans Regulation under the Safe Drinking Water Act (SDWA).

Committee agreed that Richard Perchuk, Operations Manager participate in the above-noted session, noting that this expenditure forms part of his approved budget.

ENGINEERING

3. 2007 MUNICIPAL PAVING PROGRAM

To be brought forth for approval at the meeting of Council on May 28, 2007.

Reason: The tender closes on May 24th, 2007. The deadline for completing paving works on the Keewatin Channel Bridge is June 30th. The contractor

JMcMillin

requires a minimum period of 2 weeks to complete the works and therefore awarding the tender at the June 11th Standing Committee meeting would be insufficient time.

RECOMMENDATION to follow to Members on May 25th for review.

Marco Vogrig

**4. 2007 BRIDGE INSPECTION SERVICES RFP
RECOMMENDATION**

THAT the following tenders for 2007 Bridge Inspection Services be received (plus GST);

KGS Group	\$ 62,360.00 (plus GST)
Stantec	\$ 119,240.00 (plus GST)
Cook Engineering	\$ 212,808.00; (plus GST); and

further

THAT the tender received from KGS Group, in the amount of \$62,360.00, plus GST, be hereby accepted.

Recommendation approved.

JMcMillin

ITEMS ON HOLD:

- 318 Mellick Avenue Laneway – Marciniak **HOLD** for report

OTHER BUSINESS

Ventilation System @ Harbourfront

Councillor McCann advised there is no response as yet on the deadline regarding this matter however he expects an answer by this Friday.

NEXT MEETING

Monday, June 4, 2007.

Motion required adjourning to Closed Meeting:

Moved by D. McCann, Seconded by C. Van Walleghem, and Carried:-

THAT this meeting be now declared closed at 5:45 p.m.; and further THAT Council adjourns to a Closed Meeting to discuss the following:

- **Proposed Acquisition of Land;**
- **Labour Relations Matter.**

At 6:20 p.m. Committee rose from Closed Session with the following report:

Proposed Acquisition of Land – Highway 17 East

RECOMMENDATION:

THAT Council give three readings to a by-law to acquire land for municipal purposes.

Recommendation approved.

JMcMillin

The meeting adjourned at 6:30 p.m.